

14 November 2001

Dear Councillor

SCRUTINY COMMITTEE 2 – RESOURCES AND ENVIRONMENT

A meeting of the Scrutiny Committee 2 – Resources and Environment will be held at the Council Offices, London Road, Saffron Walden, on Wednesday 21 November 2001 at 7.45 pm or at the conclusion of the question and answer session, whichever is the earlier.

Commencing at 7.30 pm, there will be an opportunity of up to 15 minutes for members of the public to ask questions and make statements subject to having given two working days prior notice.

Yours faithfully

ELIZABETH FORBES

Chief Executive

A G E N D A P A R T I

- 1 Apologies for absence and declarations of interest.
- 2 Minutes of the meeting held on 26 September 2001 (previously circulated).
- 3 Business Arising.
- 4 To consider the situation as regards the Committees work programme for 2001/02 (oral report).
- 5 To consider the Best Value Service Reviews (attached).
- 6 To consider the effectiveness of Member's IT Services (to follow).
- 7 To consider any matters arising from meeting of Environment and Transport Committee held on 13 November 2001.
- 8 To consider any matters arising from the meeting of Resources Committee held on 15 November 2001.
- 9 To consider any matter referred to the Committee by an individual Member.

10 Yearly Performance Report

11 Any other items which the Chairman considers to be urgent.

To:- Councillors Mrs C A Bayley Mrs D Cornell **R J Copping** R C Dean Mrs S Flack
D W Gregory M A Hibbs A J Ketteridge Mrs C M Little Mrs J E Menell A R Row
G Sell R W L Stone A C Streeter.

Lead Officer: Tony Farrow
Committee Officer: Maggie Cox

Encs: Reports as listed on agenda.